

SCRUTINY BOARD 1 - WORK PROGRAMME 2005/2006
(as at 13th June, 2005)

REPORT 5

1ST JUNE, 2005	29TH JUNE, 2005	13TH JULY 2005	26TH JULY 2005
<p>Housing Benefit Monitoring 4th quarter</p> <p>Re-appoint Debt Recovery Policy Review Group</p> <p>Informal session – work programme planning</p>	<p>4th quarter Internal Audit monitoring</p> <p>Audit Committee Annual report</p> <p>Recruitment progress report</p> <p>Electronic Document Management System – indexing and scanning operation – review and recommendations for the future</p> <p>Review of IT contract</p> <p>Updates on BVPI 157 (transactions which can be carried out electronically) and IEG (e government) statement</p> <p>Coventry Direct Contact Centre - Management and Location</p> <p>4th quarter 2004/5 Promoting Health at Work</p> <p>Conference Report(s):</p> <ol style="list-style-type: none"> 1. Cllr Ridley and Sharon Venters attended a conference in London on 8th March, 2005 re: The Future Councillor. 2. Louisa Shorland attended the EQUAL Trans-national Partnership Meeting on 11th & 12th April, 2005 in Budapest, Hungary. 	<p>Cabinet Member Plans</p>	<p>City Council Annual Statement of Accounts + corporate revenue outturn 2004/5</p> <p>Capital programme outturn 2004/5</p> <p>Retention progress report</p> <p>Training, Development and Learning Strategy Annual Report</p> <p>One stop shop strategy</p> <p>Coventry Direct and Consumer Direct monitoring report</p>

21ST SEPTEMBER, 2005

1st quarter Internal Audit monitoring

1st quarter revenue programme monitoring

1st quarter capital programme monitoring

Presentation on Gershon Review (efficiency savings)

1st quarter 2005/6 Promoting Health at Work

1st quarter Housing Benefits Improvement Plan?????

Conference Reports:

1. Cllr O'Neill attended a conference in Birmingham on 9th June, 2005 re: Consultation Strategies and Skills.
2. Stella Manzie and Stephen Pickering (with the Leader/Deputy Leader Cllr Mrs Noonan + 2 Labour Members) attended the LGA Annual Conference in Harrogate on 5-8th July 2005.
3. Angie Rigewell and Cllr O'Neill attended the annual CIPFA Conference on 14-16th June, 2005 in Manchester.

19TH OCTOBER, 2005

2nd quarter Housing Benefits Improvement Plan?????

16TH NOVEMBER, 2005

2nd quarter Internal Audit monitoring

14TH DECEMBER, 2005

2nd quarter revenue programme monitoring

2nd quarter capital programme monitoring

25 TH JANUARY, 2006	22 ND FEBRUARY, 2006	22 ND MARCH, 2006	
<p>2nd quarter Promoting Health at Work</p> <p>3rd quarter Housing Benefits Improvement Plan?????</p>	<p>3rd quarter Internal Audit monitoring</p> <p>2005 Audit and Inspection letter</p> <p>3rd quarter revenue programme monitoring</p> <p>3rd quarter capital programme monitoring</p>	<p>Internal Audit operational plan 2006/7</p>	
<u>REVIEWS</u>		<u>OTHER ISSUES – NO DATE ALLOCATED</u>	
		<p>3rd quarter Promoting Health at Work (??April/May/June 2006)</p> <p>Integrated Human Resources and Payroll Solution (presentation and progress report)</p> <p>Pay and Workforce Strategy</p> <p>Report of Debt Recovery Policy Review Group</p> <p>Best Value Review (Supporting Democracy) monitoring</p> <p>Procurement</p> <p>Community Cohesion</p> <p>External Audit/Internal Audit roles</p> <p>Internal audit training</p> <p>Discussion documents from Office of the Deputy Prime Minister</p>	